

The logo for Speargrass Golf Course features the word "SPEARGRASS" in a large, black, serif font. Below it, the words "Golf Course" are written in a smaller, black, cursive font. To the right of the text, there are several stylized, golden-brown blades of grass that appear to be blowing or growing upwards and to the right.

SPEARGRASS

Golf Course

Tournament Package

Tournament Details:

Monday – Thursday

•

\$77.25 per person

BEFORE MEAL PLAN

Friday - Sunday

•

\$92.50 per person

BEFORE MEAL PLAN

Includes:

18 Hole Green Fees & Power Cart Use

\$10 Per Player Credit

redeemable for prizes, tee gifts, or gift certificates purchased through the Pro Shop

Use of Practice Facilities

includes Driving Range and Putting Green

Club Loading and Cart Staging

complete with sponsor logos, player names, and scorecards

Registration and Prize Table Set-Up

On Course Hole Competition Preparation

with Tournament Sponsors and Logos

Player Assistant Services

Prices do not include GST or the Food and Beverage 15% gratuity (F&B charges only).

Non-playing guests and volunteers will only be charged for the costs of the meals.

Tournament Menu, Option #1, Entrée Selections:

Every event deserves great food and drinks! Speargrass offers an outstanding variety of buffet style dinners. Each of the following dishes are served with your choice of accompaniments, fresh rolls & butter, and coffee / tea / water.

8 oz New Yorker • \$24.25
BBQ 8 oz tender New York striploin,
The King of steaks.

Glazed Chicken • \$18.95
Marinated, grilled and then glazed chicken.

Royal Feast • \$28.95
Alberta Aged Prime Rib
Chef carved and served with au jus and
horseradish. Limited to groups of 45 or less.

Choose 2 Salads

Caesar Salad, Garden Salad, Potato Salad, Asian Salad, or Pasta Salad

Choose a Potato

Garlic Mashed Potatoes and Gravy, or **Speargrass Baked Potato & Fixin's

Includes Mixed Vegetable, and Cupcakes for Dessert.

Tournament Menu, Option #2, Theme Meals:

Perfect for all golf and non golf related functions, including entertaining and team building!

Cookhouse Steak Sandwich \$17.95

Speargrass Cookhouse 6oz Steak topped with grilled mushrooms & onions, served with Garlic Toast, French Fries, and Caesar Salad

Tailgate Burger Buffet \$14.95

Enjoy your Golf Course Tailgate!
Build your own Burger Buffet accompanied by 2 Salads, or 1 Salad and French Fries
Salad Choices above.

New York Picnic \$13.95

Assortment of Deli Meats and Cheese. Served with Fresh Bread, Condiments, accompanied by 2 Salads, or 1 Salad and French Fries.
Salad Choices above.

Speargrass Breakfast Enhancements:

Customize your early day event with some extra flair, here are some ideas:

Egg-Wedge • \$4.95
Fresh Cracked Egg, Cheese, Ham
Bacon or Sausage, served on
toasted English muffin.

Please note 15% gratuity and 5% GST will be applied to all entrée, meal, and breakfast options.

MEAL PRICES ARE SUBJECT TO CHANGE AND WILL BE CONFIRMED AT TIME OF BOOKING

Value Added Services:

Personalized Clothing, Logo Wear and Accessories

Speargrass can offer your tournament many souvenirs for your guests to take with them. We can customize many items with your Corporate logo, tournament logo, and / or the Speargrass logo.

Hole-in-One Insurance

You can offer an exciting contest opportunity for your tournament's participants to win cash or vacations. We can arrange to have insurance coverage for any of our par three holes.

Beat the Pro Contest

Challenge one of our Golf Professionals to a closest to the pin contest on one of the par three holes. Beat the pro and you'll receive double your wager in Pro Shop gift certificates.

Pre-Tournament Clinic

Our Golf Professional staff would be pleased to offer your group timely hints on the driving range or more extensive one on one instruction before their round.

Rental Clubs

Ladies and men's sets are available. Left or right-handed. \$25.

Beverage Services:

In accordance with AGLC requirements and quality control aspects, all food and beverage products must be supplied by and purchased from Speargrass. Unauthorized food and beverage products will be confiscated and playing privileges may be revoked. All host service and/or pre-purchased ticket products from food and beverage will be subject to a 15% gratuity.

Transportation:

We recommend using bus transportation to make your day fun and safe. For pick up anywhere in Calgary and area:

First Canada Charters: 403-531-3940 up to 48 people (estimated at \$12 per player)

National Motor Coach: 403-240-1992 up to 56 people (estimated at \$20 per player)

Tournaments are responsible for organizing their own bus transportation. Both companies recommend booking 1 month in advance. Multiple buses may also be an option. Please let Speargrass staff know if using bus transportation.

Deposit Terms (please note):

Deposit requirements:

16-24 Players	\$250
25-135 Players	\$500
136 + Players	\$1000

100% deposit will be forfeited if the tournament is cancelled within 30 days or the tournament date by the client.

To confirm tournament date the deposit must be paid at the time the contract is signed.

50% of the function fees will become due and payable 21 days in advance and based on the number of confirmed participants.

Invoice will be issued 2 days before the event and full payment is due prior to the first tee time on the event date.

Speargrass Guidelines:

Dress Code

Speargrass adheres to dress restrictions which are in effect at all times on the golf course and premises. NO gym shorts, cut-offs, sweat pants, tank tops, halter-tops or metal spiked shoes are permitted. Blue jeans and T-shirts are acceptable if they are not dirty, torn or offensive. Shirts must be worn at all times.

Power Cart Usage

As power carts are mandatory at Speargrass, all persons participating in the event will be familiar with the operation of these carts. In the event a power cart is damaged by a participant, ***the tournament organizer will assume responsibility for the repair of the vehicle.*** By signing the tournament application, the organizers agree to hold Speargrass and its employees free of any liability or claims for the use thereof.

Speed of Play

All players will adhere to a speed of play policy in accordance with Speargrass Golf Course guidelines. The course marshal has the right to move groups and/or remove players from the course. Our Tournament Coordinator will be helpful assisting organizers as to the proper etiquette, course playability and tournament format for all groups to fully enjoy their day with us, as well as other visitors to the facility. It is essential that the tournament is prompt to their tee times and pace of play does not exceed 4.5 hours.

Club Rentals

Each player must have a set of golf clubs. Speargrass has a limited number of sets for rent and they should be reserved ahead of time by the organizer.

Weather—Cancellations/Rescheduling

Tournaments will be deemed playable unless course management closes the course. In the event of closure and at the discretion of course management, the golfing portion of the tournament will be rescheduled. If this is not possible, a rain check will be given to all participants. The banquet portion will be held regardless of weather.

Menu Confirmation

Speargrass requires a confirmed menu choice seven days prior to the tournament date and fall under the same policy guidelines as the confirmed number of participants.

Food and Beverage (as mentioned on previous page)

In accordance with AGLC requirements and quality control aspects, all food and beverage products must be supplied by and purchased from Speargrass. Unauthorized food and beverage products will be confiscated and playing privileges may be revoked. All host service and/or pre-purchased ticket products from food and beverage will be subject to a 15% gratuity.

Confirmation and Payment Policy

An event is considered tentative until the required deposit and signed application are received by Speargrass Golf Course. ***The event will be confirmed only after these criteria are met.*** Any deposits or other payments made in advance of the tournament function date will be subtracted from the final billing. A tentative number of participants and menu choice is requested at the time of confirmation. The event organizer will be contacted by Speargrass' Tournament Coordinator 21 days prior to the function date for updated information regarding the event and for receipt of the payment required at this time.

Final number of participants must be confirmed seven days prior to the event. This number is not subject to reduction and the final bill will be based on this number. **Speargrass will invoice the group two days before the event and full payment is due prior to the first tee time on the event date.** The organizer is required to collect funds from all participants prior to the event and **only a lump sum payment will be accepted by Speargrass.** All other host tabs and miscellaneous purchases must be paid for before leaving the facility. We accept certified cheques, cash, VISA, MasterCard, American Express, or Direct Debit.

Organizer Checklist:



EIGHT WEEKS OR MORE IN ADVANCE

- Book your tournament date, time and approximate number of players and catering needs with Speargrass Golf Course Tournament Coordinator by completing and sending in tournament agreement and submitting your appropriate deposit based on numbers.
- Confirm special requirements needed such as custom crested merchandise, photo requirements, hole-in-one programs, etc.
- Set entry deadline for event several weeks prior so that guaranteed numbers are not a problem.
- Begin registering participants by collecting fees and surveying their rental equipment needs, dietary restrictions and playing capabilities (handicaps, scores) for grouping purposes. Remind players of important policies such as dress code and liquor policies, pace of play, rainy day procedure, etc.
- Finalize tournament format based on players' abilities. The competition format is subject to final approval from the Professional staff.
- Consider on-course contests such as long drive, closest to pin, etc.
- Cancellations must be made at least 30 days in advance of your event's play date to recover your deposit. Cancellations made after the 30 day deadline will forfeit their deposit. Tournaments may be booked less than 30 days in advance; however, deposit will be forfeited if the event is cancelled.

THIRTY - TWENTY ONE DAYS OR MORE IN ADVANCE

- Complete registration and payment of individuals for group to arrive at expected number of participants. **50% of the function fees will become due and payable 21 days in advance based on the number of confirmed participants.**
- Prepare tournament rules and check-in procedure.
- Provide the Speargrass Tournament Coordinator with the following information:
 - Expected number of golfers.
 - Tentative catering needs (including host services, dietary restrictions)
 - Tentative prize and/or gift certificate requirements.
 - Tentative competition requirements.
 - Tentative prize table and registration requirements.

SEVEN DAYS OR MORE IN ADVANCE

- Confirm playing format, tee choice and tee times with Speargrass Golf Course.
- Confirm prize and/or gift certificate requirements and hole competition needs.
- Confirm optional golf services needed such as club rentals, pre-tournament clinic, team photos, etc.
- Make necessary adjustments and **confirm your guaranteed number of participants** for golf and catering services and confirm your final billing price. **This is the minimum number of participants you will be billed for. No exceptions.**

MINIMUM THREE DAYS IN ADVANCE

- Send player foursomes list to Speargrass. Your cart signs will be generated from this list so please make it specific with first and last names.



Tournament Agreement:

Tournament Name: _____ Tournament Date: _____

Tournament Coordinator: _____

Home #: _____ Work #: _____

Fax #: _____ E-mail: _____

Address: _____ City: _____ Postal Code: _____

Date of Event: _____ Start Time: _____ Anticipated # of Players: _____

Banquet Required: Yes No Anticipated # for Banquet: _____ Meal Option: _____

Rental Sets Required: Yes No If Yes, approximately how many: _____

On-Course Food & Beverage Services: Host Cash Clubhouse Bar Services: Host Cash

Drink Tickets: Yes No If Yes, approx. how many: _____ Halfway House Services: Host Cash

I wish to hold my event on the same date next year: Yes No

Additional Comments / Requests:

INITIAL DEPOSIT ENCLOSED: Cash Certified Cheque VISA MasterCard Amex

Credit Card #: _____ Expiry Date: _____ / _____

Name on Card: _____ Phone Number: _____

By signing this agreement, the tournament coordinator agrees to the following statements ;

- I understand the commitments made by me to the Speargrass Golf Course as part of this agreement, and will uphold the integrity of the event, and the Speargrass Golf Course, to the best of my ability.
- I understand any and all the deposit and payment policies as outlined in pages 1 to 8 of this Agreement and will ensure execution of the same.
- I understand that outside liquor is not to be brought to the Speargrass Golf Course in accordance with the ALG Commission Act. In advance of the event the tournament coordinator will inform the participants of this policy, and also inform participants that any violation of this policy may result in the seizure of this outside liquor and its later return to the tournament coordinator.
- I understand that the tournament coordinator is ultimately responsible for the participant's behavior during the event. Any inappropriate conduct will be reported to the tournament coordinator and may result the voluntary expulsion of the participant from the premises of Speargrass Golf Course.
- Any damages incurred to the Speargrass Golf Course, its equipment, or its facilities, that was inflicted directly by the participants of this event will become the ultimate responsibility of the tournament coordinator. Any costs incurred to repair these damages will be billed directly to the event, and not to the offending individuals.

X _____
Signature of Tournament Coordinator / Date

